

Level 3 NVQ Certificate in Traffic Office (QCF) (Logistics)

About the course

These qualifications require individuals to demonstrate competence and knowledge against National Occupational Standards (NOS) which are based on the needs of the Traffic Office industry as defined by Skills for Logistics, the Sector Skills Council. As such they contribute to the development of skilled labour in the sector.

Structure of Course

Individual units can be found in the Units section. To achieve this qualification, learners need to complete a minimum of 25 credits. All four units from Mandatory Group A (12 credits) Two units from Optional Group 1 (minimum 4 credits) One unit from Optional Group 2 (minimum 3 credits) Two units from Optional Group 3 (minimum 6 credits).

This qualification is 116-125 guided learning hours.

Assessment

The overall grade for these qualifications is a 'pass'. Learners must achieve all the required units within the specified qualification structure.

To pass a unit the learner must:

- Achieve all the specified learning outcomes
- Satisfy all the assessment criteria by providing sufficient and valid evidence for each criterion
- Show that the evidence is their own.

The qualification is designed to be assessed:

- In the workplace or
- In conditions resembling the workplace, as specified in the Skills for Logistics Assessment Guidance for the sector, or
- As part of a training programme.

Contact us

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Course Modules

Mandatory units

12 credits required

- Unit 1 Health, Safety and Security at Work
- Unit 8 Routing and Scheduling of Loads
- Unit 9 Develop Productive Working Relationships with Colleagues in Logistics Operations
- Unit 10 Manage the Traffic Office

Optional units – Optional Group 1

Minimum of 4 credits required

- Unit 3 Contribute to the Provision of Customer Service in Logistics Operations
- Unit 4 Identify Suitable Collection or Delivery Points
- Unit 5 Release Vehicles for Daily Tasks
- Unit 6 Monitor Vehicle Movements
- Unit 7 Post-Journey Reports and Checks
- Unit 11 Inducting New Colleagues into a Logistics Operation.

Remainder of units available on the Edexcel website.



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