

## Level 2 Apprenticeship in Business Improvement Techniques (QCF)

### About the course

These qualifications are appropriate for employees in the engineering sector working across a broad range of areas. They are designed to assess occupational competence in the workplace where learners are required to demonstrate skills and knowledge to a level required in the engineering industry.

### Structure of Course

Learners must complete a minimum of 56 credits. Learners must complete all mandatory units in Group A (12 credits) and then choose one of the following pathways:

- Process improvement - Learners must complete all units in Group B1. Learners can choose to complete a minimum of one unit in Group B2 or a minimum of one unit in Group B3.
- Quality improvement - Learners must complete all units in Group C1. Learners can choose to complete a minimum of two units in Group C2\* OR learners can choose to complete a minimum of one unit in Group C2 and a minimum of one unit in Group C3.

### Assessment

The overall grade for these qualifications is a 'pass'. Learners must achieve all the required units within the specified qualification structure.

To pass a unit the learner must:

- Achieve all the specified learning outcomes
- Satisfy all the assessment criteria by providing sufficient and valid evidence for each criterion
- Show that the evidence is their own.

These qualifications are designed to be assessed:

- In the workplace, or
- In conditions resembling the workplace, as specified in the Skills for Logistics assessment guidance for qualifications in the QCF, or
- As part of a training programme.

### Contact us

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### Course Modules

#### Mandatory units

- Contributing to effective team working
- Complying with statutory regulations and organisational safety requirements

#### B - Process improvement (pathway)

- Contributing to the application of workplace organisation techniques
- Contributing to the application of continuous improvement techniques
- Contributing to the development of visual management systems

#### C - Quality improvement

- Contributing to the application of Six Sigma methodology to a project
- Contributing to the application of Six Sigma process mapping
- Contributing to the application of basic statistical analysis



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